

Recruitment Consultant – Ontario

Osborne is seeking an ambitious and results-driven Recruitment Consultant to join our growing team in Toronto or Ottawa. As a Recruitment Consultant at Osborne, you will play a crucial role in identifying and placing top talent while fostering strong relationships with both clients and candidates. This is an exciting opportunity for an individual who is passionate about recruitment, possesses excellent communication skills, and thrives in a fast-paced and collaborative environment.

Key Responsibilities:

- Conduct thorough candidate searches through various channels, including databases, social media, and networking events.
- Build and maintain strong relationships with clients and candidates, understanding their needs and providing tailored recruitment solutions.
- Manage the end-to-end recruitment process, from initial client meetings to candidate placements.
- Screen, interview, and assess candidates to ensure a strong match with client requirements.
- Properly prepare, support and communicate with candidates through client interview process
- Market top talent to existing clients and relevant organizations.
- Stay informed about industry trends, market conditions, and competitor activities to provide valuable insights.
- Attend and engage in networking events and maintain a high level of community involvement.
- Collaborate with team members to share knowledge, best practices, and contribute to the overall success of the recruitment team.
- Maintaining accurate candidate and client data in the company ATS/CRM.
- Uphold the Osborne values, mission and principles that guide our company culture.

Qualifications:

- Proven experience in permanent recruitment, with a successful track record of placing candidates in various industries.
- Strong interpersonal and communication skills, both written and verbal.
- Relationship builder who can establish and position themselves as a trusted advisor.
- Ability to work independently and as part of a team in a collaborative environment.
- Excellent organizational and time-management skills.
- A proactive and results-oriented approach to recruitment.

- Bilingual English/French an asset

Benefits:

- Competitive salary and commission structure.
- 25 days annual leave.
- Flexible benefits.
- Early finish on Fridays.
- Ongoing training and professional development opportunities.
- Health and wellness programs.
- A vibrant and inclusive workplace culture.
- Opportunities for career advancement.

For more information, please apply through the link provided for the attention of Jennifer Lefebvre, Sales & Recruitment Director. If you are interested in finding out more about the above role and would like to be considered other suitable roles that we may have available for your skill set – please attach your CV via the link provided. Osborne is an Equal Opportunities Employer.